

Venue Manager

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Company: W Hotel Dubai

Location: dubai

Category: other-general

The job posting is outdated and position may be filled. Managing all maintenance and repairs of the venue grounds, property, equipment, and facilities. Ensuring that the venue and facilities are clean and organized. Managing all bookings for events and liaising with the clients to determine event requirements. Preparing venue hire packages and pricing options and negotiating with clients. Supervising all staff including groundsmen, event staff, and maintenance personal. Scheduling and coordinating the rental of sound equipment, furniture, and other venue equipment. Liaising with catering services and supervising their requirements and logistics. Promoting the location and events through a variety of marketing channels such as social media. Supervising the operations of events and tending to any incidents or queries. Managing all administrative tasks such as insurance, booking schedules, and invoicing. Communicating and enforcing all security regulations and protocols. Disclaimer: Drjobs.ae is only a platform that connects job seekers and employers. Applicants are advised to conduct their own independent research into the credentials of the prospective employer. We always make certain that our clients do not endorse any request for money payments, thus we advise against sharing any personal or bank-related information with any third party. If you suspect fraud or malpractice, please contact us via contact us page. Our goal is to make hiring as easy as possible. We find the right talent for every company, ensuring that each candidate finds a job they enjoy. Dr.Job FZ LLC provides 360-degree AI-powered recruiting and job search solutions. If you are looking for a job and haven't found your chance yet, you can upload your profile on our website and find thousands of opportunities globally! Our platform gives you the flexibility you need to

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