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## VIP Services Coordinator Jobs in Dubai | Atlantis The Palm Careers

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Company: Atlantis The Palm

Location: dubai

Category: other-general

VIP Services Coordinator Jobs in Dubai | Atlantis The Palm CareersDescription:

Do you have an exceptional eye for detail and a passion for hospitality? Are you highly organized and an expert multi-tasker? Is it your goal to provide our guests with outstanding service through tailored experiences? If this describes you, our VIP Services team at Atlantis, The Palm is looking for someone like you! The Coordinator of VIP Services is responsible for itinerary planning, personalized guest correspondence, stay preparation, planning, transport, hotel, Food & Beverage and activities bookings, related to all aspects of our Butler services. You will be responsible for coordinating guest queries in the most efficient way for guests, partners, suppliers along with internal and external stakeholders, along with managing all aspects of the department day to day operations and administration needs.#J-18808-Ljbffr

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