

United Arab Emirates Jobs Expertini®

Warehouse Service Coordinator

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Company: Black Box

Location: dubai

Category: other-general

Knowledge, Skills, Abilities
Accountability - Demonstrates an understanding of the link between one's own job responsibilities and overall organizational goals and needs, and performs one's job with the broader goals in mind. Takes personal ownership in organization's success.
Customer Focus - Demonstrates concern for meeting internal and external customers' needs in a manner that provides satisfaction for the customer.
Strong computer skills and related applications (Excel, Peoplesoft, SL Dynamics, SAP, UPS and FedEx freight application experience a plus)
Excellent interpersonal and communication skills
Ability to work under pressure to meet deadlines
Ability to multi-task
Ability to work in a fast paced environment
Able to multi-task and resolve difficult situations
Good logistic skills. Familiarity with shipping practices and procedures
I/P, telephony or computer product knowledge desired
Certification on forklift equipment.
Education/Experience Requirements
High School Diploma, or equivalent
3 years of Warehouse experience
3 years of inventory knowledge
3 years customer service
Proficient in MS Office (Word, Excel, PowerPoint), Outlook, SharePoint, ERP.

#J-18808-Ljbffr

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