

Workshops Coordinator Jobs In Dubai | The American University

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Workshops Coordinator Jobs In Dubai | The American University

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The University is seeking a Workshop Coordinator who thrives in facilitating workshops, engaging external stakeholders, organizing workshops with strong in written and verbal communication.

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Responsibilities

Facilitate workshops, engaging both internal teams and external stakeholders to foster collaborative learning environments.

Coordinate across departments to assess learning needs, identify gaps, and champion innovative solutions.

Manage relationships with external stakeholders, leveraging their insights to enhance learning programs.

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Qualifications:

Bachelor's degree in related field.

Proven experience in coordinating workshops and educational settings.

Strong written and verbal communications

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